Quick Guide of
Reprint Vaccination Record for COVID-19 Vaccination Programme in Community Vaccination Centre

Access Reprint Vaccination Record for
Service Provider Account and
Data Entry Account

1. Login eHS(S) System

2. Select "COVID-19 Vaccination Programme"

3. Click "Reprint Vaccination Record"

Access Reprint Vaccination Record for
Special Support Desk

1. Click the short cut in the desktop directly to access the reprint function

Reprint Vaccination Record

For "Service Provider",
1. Select "Service Provide"
2. Input Login ID, Password and Token Passcode
3. Click "Login"

For "Data Entry Account",
1. Select "Service Provide"
2. Input Username, Password and Service Provider ID/ Username
3. Click "Login"

4. Select "Vaccination Management".
5. Select "Reprint Vaccination Record".
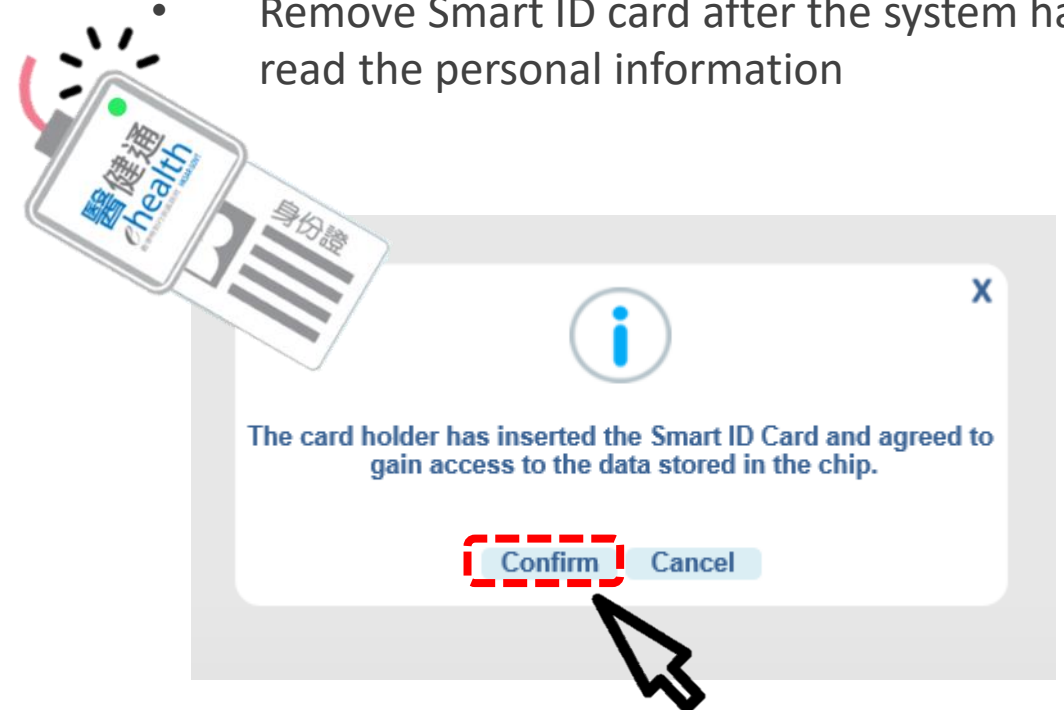
6. For **inserting Smart ID card**, click "Read Card and Search".
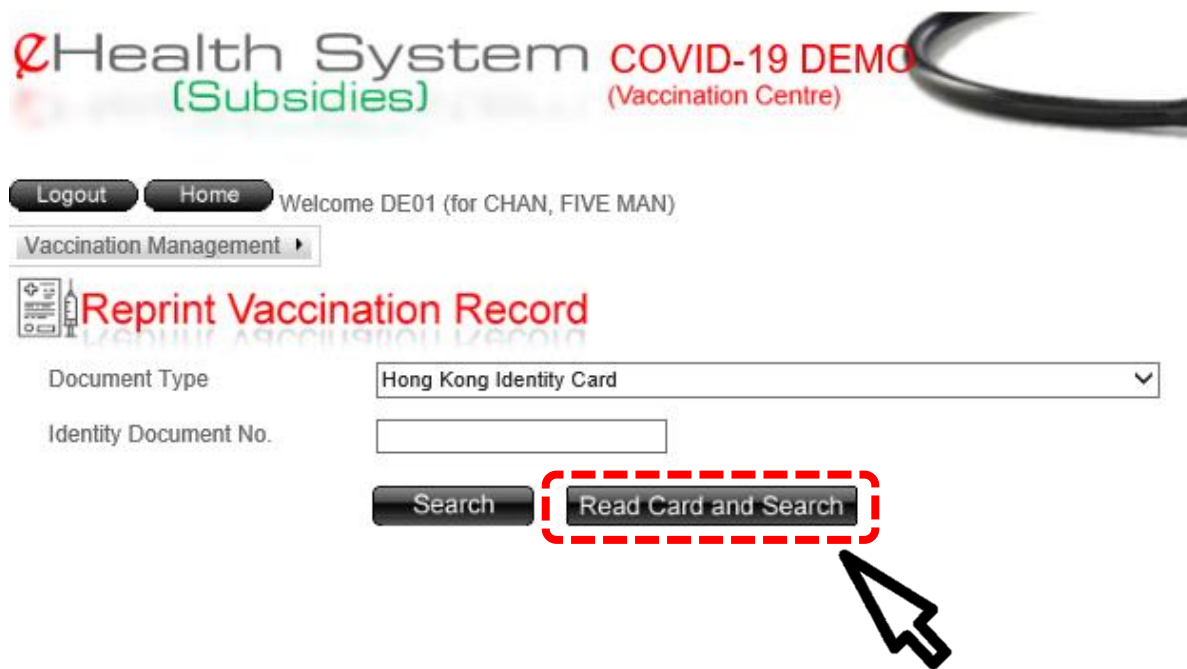
7. Insert Smart ID card.
- Chip facing up
- A clicking sound is heard
- Green light is on
- Click "Confirm" button
- Remove Smart ID card after the system had read the personal information

6. For other document types, select Document Type
7. Input Identity Document No.
8. Click "Search" button.

9. Click "Reprint" button.

Show the latest COVID-19 Vaccination record in eHS(S).

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