

# Electronic Health Record Sharing System



Unauthorised Access to the Electronic Health Record Sharing System (eHRSS)  
is Unlawful and Strictly Prohibited



Access eHRSS only with your own account



Don't use others' accounts  
Unauthorised access is liable to prosecution



## Tips for eHRSS Account User

1. Don't disclose or share your user name and password
2. Set a strong password and change it regularly
3. Keep your account login information safe
4. Log out eHRSS after use
5. Report suspicious access immediately



## Tips for User Administrator

1. Assign individual account for each user
2. Ensure only authorised healthcare professionals can access patients' electronic health records
3. Update user information timely
4. Close account for departed user timely
5. Record and manage access rights assigned to each authorised user
6. Report suspicious access immediately

